



## The Carnation 4<sup>th</sup> of July Committee would like to invite you to be a part of our annual Carnation 4<sup>th</sup> of July Celebration.

Our rural town celebrates our independence the old-fashioned way with a 5K Run, followed by a Parade, Car Show, Live Entertainment and Vendor Village. The evening ends with even more Live Entertainment, Beer Garden, Fun Activities and @ Dusk a Fireworks display **NOW** at Remlinger Farms. We would like to invite you to be one of our vendors.

The Carnation 4th of July Celebration, located in Carnation-WA, attracts between 9-11,000 attendees each July 4th annually. In addition to free admission and many free events/activities for attendees, this annual celebration also marks our Nation's Independence. This provides a great purchasing venue for both attendees and vendors. Fine, fresh, flavorful or fantastically fun and creative? Get into the heat of the fireworks and send in your application!

### Carnation 4<sup>th</sup> of July Vendor General Information:

All vendor applicants must complete the Registration, Sign and Date the agreement. City of Carnation Business License must be filled out and returned. The City of Carnation also requires that every vendor obtain a Certificate of Liability Insurance naming the **Carnation 4<sup>th</sup> of July Committee and the City of Carnation** as additional insured parties

### Hours of Operation

- Set-Up: 9:00 am – 10:30 am.
  - ❖ **IMPORTANT!** You are expected to unload your booth supplies then immediately move your vehicle to the designated vendor parking area. This is necessary to reduce congestion and allow all vendors equal access. You may **NOT** exit out on to SR203.
- NO late arrivals permitted after 10:00 am after which the parade route will be closed. Parade starts at 11:30 am.
- Ready for Business by 10:30 am.
- Take down when the crowd goes home, approx. 3:00pm

### Vendor Booths:

No Vendor may display or market their materials outside the boundaries of their assigned space.

No alcoholic beverages, smoking, loud music, television or hawking will be allowed in the vicinity of your booth.

Participants are required to provide their own:

- Canopy of fire-resistant fabric
- Weights for canopy legs (20-25lbs per weight) *\*required*
- Tables, coverings, chairs or other necessary items for their booth
- Condiments (food vendors)
- Signage
- Extension cords
- **Thoroughly clean up** and remove all waste and/or items at the end of the day

We highly encourage the use of compostable plates, cups and utensils where possible as we prefer to promote green practices.

We strive to limit duplication of food items and/or arts & crafts from vendor to vendor. However, there is no Guarantee of Exclusivity. As such your **Menu MUST** be the same as the menu you include with your application. For Arts & crafts, please be sure to provide a full description of your intended items for sale with your application.

Requests and space assignments are on a case-by-case basis. Long time returning Vendors will be given priority.



# Carnation 4<sup>th</sup> of July Celebration 2024 Vendor Application

Returning Vendor       New Vendor

**Deadline is June 1st**

**For Official Use Only**

Rcvd: \_\_\_\_\_

Amt Rcvd: \_\_\_\_\_

Chk # \_\_\_\_\_

Ins Cert: \_\_\_\_\_

Category: \_\_\_\_\_

Conf Sent: \_\_\_\_\_

Business Name:			
Address:			
City:		State:	Zip:
Contact Person:		Phone:	
Email:		Cell Phone:	
WA State UBI # (required):		Website:	
Non-profits, please note your 501(c)3 number:			
Category	Booth Dimensions	Fee	Amount
<b>Food</b>	10' x 10'	\$110.00	\$
	10' x 20'	\$185.00	\$
	10' x 30'	\$250.00	\$
<b>Food Truck</b>	Include dimensions	\$160.00	\$
<p><b>Food Vendors</b>, please submit a current certificate of liability insurance, booth photo, <b>menu</b> and copy of temporary health permit if available at time of application. We strive to limit duplication of food items from vendor to vendor, however there is no guarantee of exclusivity Your <b>Menu MUST</b> be the same as the menu you include with your application.</p>			
<b>Crafts / Info *</b>			
	10' x 10'	\$85.00	\$
	10' x 20'	\$165.00	\$
	10' x 30'	\$235.00	\$
<p><i>Craft &amp; Info Vendors</i>, please briefly describe on back of page what you intend to sell and attach pictures of your booth and items:</p>			
<b>Non-Profit *</b>			
	10' x 10' Only	\$25.00	\$
<p>*Info or Activities Only, NOT applicable to Food Concessions that require food handlers permits or a Seattle-King County Health Service Temporary Food Service Permit</p>			
<p>Non-Profit, please briefly describe your service and/or what you will be offering in your booth on the back of page.</p>			
<b>Additional Fees</b>			
Parade Rte+Corner Booth requests (only 4 spaces)		\$50.00	\$
Parade Route		\$25.00	\$
Corner		\$25.00	\$
Electricity (limited availability)		\$25.00	\$
Late Fee (if postmarked after June 1st)		\$35.00	\$
<p>You can also pay by <b>Credit Card</b>. However, there will be an additional \$10 fee added. Please indicate here if you wish to pay by credit card. <input type="checkbox"/></p> <p>We will send an invoice via Square for payment.</p>			\$
<b>Subtotal</b>			\$
<p>Check or money orders payable to: <b>Carnation 4<sup>th</sup> of July Committee</b></p> <p style="text-align: right;"><b>Amount Enclosed</b></p>			
<p><b>There will be a \$25 charge for all NSF checks.</b></p>			

### Cancellation Policy

Cancellations prior to **June 1st** will receive a full refund less a \$10 processing fee.

Cancellations after **June 1st**, NO Refund. Fees will be considered a donation to the Carnation 4<sup>th</sup> of July Committee, a 501c3.

### Vendor Registration Check List and Agreement (**check all that apply**)

- I have included my check payable to: *Carnation 4<sup>th</sup> of July Committee*
- I have included my completed application form.
- I have attached my completed Carnation City Business License Application\*. **PRINTED OUT SEPARATELY** (\*Required for all vendors except non-profit and info booths)
- I have attached a copy of my Food Health Department Permit if necessary.  
*If not received yet, please bring 2 copies the day of the event.*
- I have attached a copy of my Menu\* (\*required for all food vendors)
- I have attached proof of insurance\* naming the **Carnation 4<sup>th</sup> of July Committee and the City of Carnation** as additional insured. (\*required for most vendors, call for clarification if needed)
- I have attached photos of my booth and/or sale items.
- Make copies for your own records

Mail completed application, payment and all checklist documents to:  
Carnation 4<sup>th</sup> of July Committee  
Attn: Vendor Registration  
PO Box 736  
Carnation, WA 98014

*Must be postmarked by June 1<sup>st</sup> to avoid Late Fee of \$35.*

In consideration of my registration to participate in the Carnation 4<sup>th</sup> of July Celebration as a Booth/Vendor operator, I agree to legally bind myself, heirs and executors and do hereby release the City of Carnation, the Carnation 4<sup>th</sup> of July Committee and any and all sponsors from any and all liabilities arising from illness, injury and damages, I may suffer as a result of my participation in this event. I have read the entry information provided and certify my compliance with my signature. I further agree to supply evidence of insurance coverage\* with my application if requested.

Signature \_\_\_\_\_

Date \_\_\_\_\_

If you have any questions or concerns please feel free to contact me.

Thank you and we look forward to hearing from you,

Sharissa Frederick  
Vendor Chairperson  
425.463.5315  
[www.carnation4th.org](http://www.carnation4th.org)  
[vendors@carnation4th.org](mailto:vendors@carnation4th.org)



Please return this form with completed application to event coordinator.

City of Carnation
4621 Tolt Avenue w PO Box 1238
Carnation, WA 98014-1238
Phone: (425) 333-4192 Fax: (425) 333-4336
www.carnationwa.gov

Chapter 35.90 RCW Compliant

City of Carnation Temporary Business License Application

Business Name:
Business Address:
Mailing Address:
Business Phone Number:
Business Type:
Ownership Type:
Business Description:

Table with 4 columns: List Owners/Officers/Partners, Residence Address, Phone, DOB

State Sales Tax No. (UBI):
State L&I Contractor Lic. No:

Emergency Contact (Name)
Phone No.
1.
2.
3.

License Type
Temporary Business License (3 days within the calendar year) \$15.00
Transient Merchant (5 days within 5 months)
Fee Exempt License (Per CMC 5.12.050(B)(1)&(2)) \$15.00

Dates of Business: From: to

READ BEFORE SIGNING: I certify that the above information is correct. I acknowledge that all businesses in Carnation must comply with all City and relevant State and/or Federal law including, but not limited to occupancy, access, zoning, building, fire and health codes.

Signature, Printed Full Name, Date
Amount Paid, Receipt No., Date

Approval:
Signature, Printed Full Name, Date